

Requirements for Eligibility

By filling out a registration form and submitting it, you are agreeing to the following information:

Refunds will not be issued, credits will be issued on a case-to-case basis which is decided by the committee

Small pieces of candy and samples are allowed for non-food booth vendors.

Each booth is strongly encouraged to donate an item, minimum of \$20 retail value, for the raffle drawing held on the last day of the Festival.

Please include your vendor name, brief description, phone number and booth number and deliver to the Info Booth by 12 noon on Sunday of Fall Fest weekend.

Continued Terms and Conditions

- No flea market or garage sale items are allowed.
- The Committee reserves the right to remove any item from sale that is deemed inappropriate.
- The Committee reserves the right to exclude non-compliant vendors from future shows.
- Your permanent Kansas Sales Tax Number or SS# MUST be included with your application
- The hours of the show are: Friday is voluntary. Saturday 9 am to 6 pm, Sunday 10 am to 2 pm
- All vendor vehicles must be out of the park and off Sarah Lane by 4:00 p.m. on Fri, 8:30 a.m. on Sat., 10:00 a.m. on Sun.
- No parking is permitted on Sarah Lane or Hungerford Ave. except during set-up and take-down times.
- No Dropping of trailers is permitted on Sarah Lane, Hungerford Ave. or in the Park during set up and tear down.
- The Festival is a two-day event and Vendors are expected to maintain the booth both days with sufficient product to sell both days. If you will be unable to attend both days we ask you not to sign up for a booth. If you sign up for a booth and do not have personnel in your booth both days you may be excluded from future shows.
- Laser Lights or anything that shoots any type of projectile are not to be sold.

- Any knife or cutlery is to be boxed and bagged at time of sale. Kansas and local laws do need to be followed in regards to the sales of such items. NO Switchblades or anything else prohibited by law!

Booth Choices

Commercial: These are booths that have mostly commercially produced merchandise or products. May have craft items in these booths.

Craft: These are booths that are homemade items. You may have homemade canned type food that is not ready to carry around and eat. Examples: Jellies, jams etc.

Civic: Government, Civic groups, churches or religious themed booths. Booths such as picture booths, face painting, spray on tattoos etc. will be placed in the Kid area with different prices and regulations.

Other Information

- ALL booth spaces are 10 feet by 10 feet and located outdoors.
- Tent or canopy size is restricted to 10 feet x 10 feet or smaller for each space you purchase.*We do not provide tables or chairs.
- The vendors may come to the park after 12:00 p.m. on Friday to locate their booth space and set up, however vehicles will only be allowed in the park until 4:00 p.m.
- Vendors may begin setup at 12:00 p.m. Friday, 6:00 a.m. Saturday and 7:30 a.m. Sunday.
- It will be your choice to either take down entirely or leave your booth standing overnight. Please note that you will NOT be allowed to bring your vehicle into the park Saturday evening.
- Although we provide security for Friday and Saturday Night, please be advised that vendors assume all risk for accidents and losses to themselves and exhibits. The Haysville Fall Festival Committee will not be responsible for theft and damage to merchandise or personal property.
- We encourage all vendors to carry liability insurance.
- It is expected that the area in and around the space your booth occupies during the Festival will be returned to its previously existing condition prior to your departure. All trash picked up and taken and/or placed in receptacles. A fee may be accrued for non-compliance.

- If your booth requires electricity please bring you own heavy-duty extension cord.

The Haysville Fall Festival, City of Haysville and Volunteers are not responsible for any damages resulting from the use of electricity in your booth.

All money and/or taxes are the sole responsibility of the exhibitor in compliance with State of Kansas rules.